

**Killeen Police Department
Academy Training Center Advisory Board
December 22, 2014
12:45pm**

Meeting Minutes

I. Call to Order

- II. Members:** Assistant Chief Larry Longwell, Lt. Alex Gearhart (ex-Officio), Dr. Michael Joyner (Chairman), Albert Lopez, J.T. Smith, Scott Dickson
Members Absent: None

III. Old Business

- A. Discussed changes made to the 2014 Training Calendar (see attached)
1. Some classes were added or the dates for the courses were changed
 2. Intermediate courses scheduled to accommodate KPD officers and their certification advancements
 3. Training Scheduled to meet unexpected needs
 4. Motion was made by JT Smith to approve the training calendar. It was seconded by Albert Lopez and approved unanimously.
- B. Status Patrol Rifle Program
- Rollout of the new Patrol Rifle Program was discussed. The Academy Staff received training and certification as patrol rifle instructors. A 24 course was developed and adopted. All officers are required to attend the course prior to deploying their patrol rifles. The course has been successful and there are 30 officers, mostly supervisors and non-patrol personnel, who still need to attend the course.
- C. Status of SA/BA Class and Kits
1. Funding for the personal trauma kits is still an issue. Funds have been requested in FY 15-16 Budget. A number of officers have received the training through outside sources.
 2. Dr. Joyner advised that he would be able to assist with finding sources for individual pieces of the kits. The kits can probably be assembled more economically than purchasing commercially available complete kits.
- D. Update on BPOC and Basic Telecommunicator Course
1. BPOC 20 graduated on July 9, 2014
 - a. 12 Cadets graduated the course
 1. 10 KPD Cadets, 1 KFD Cadet, 1 Office of Inspector General Cadet

- 2. 1 KPD Cadet resigned for personal reasons prior to graduation
 - b. 12th consecutive BPOC with 100% pass rate on TCOLE licensing exam
 - 2. BPOC 21 graduated on December 18, 2014
 - a. 8 KPD Cadets started the course
 - b. 1 Cadet resigned due to academic performance
 - c. 13th Consecutive BPOC with 100% pass rate on TCOLE licensing exam
 - 3. Basic Telecommunicator Course
 - 1. Course 1— 8 students began and completed the course. All 8 students passed the TCOLE licensing exam.
 - 2. Course 2 – 8 students began the course.
 - a. 1 BCC student left the course for personal reasons
 - b. 7 remaining students passed the TCOLE licensing exam.
 - 3. Course 3 – 12 Students began the course.
 - a. one failure on licensing exam, student was subsequently terminated for continued low academic performance during continuing education.

IV. New Business

A. Distribute Current TCOLE Rules

- 1. Combine enrollment and appointment standards into one section.
- 2. TCOLE now will accept waiver requests for Class A misdemeanors for enrollment and appointment of licensees.
 - a. KPD has chosen to keep the original standard of no Class A Misdemeanors and no Class B misdemeanors within 10 years.
 - b. Albert Lopez motioned to keep the enrollment standards as they were and not accept Class A waivers. Motion was seconded by JT Smith and passed unanimously.

B. Discussed Status of mandatory officer training for the 2013-2015 training unit.

- 1. Only mandatory course is the 3183 Legislative Update
- 2. Training and TCOLE credit awarded through PoliceOne Academy
- 3. Approximately 50 officers yet to complete the training
- 4. One officer on extended military leave for 3 years waiver from TCOLE has been obtained.

C. Update on Academy License

- 1. Our Academy License expires on March 31, 2016

E. Proposed Training Calendar for 2015 was discussed—calendar attached.

- 1. Motion was made by JT Smith to approve the calendar and seconded by Scott Dickson. Motion passed unanimously

F. Discussed upcoming 2015 in-service training

- 1. CPR Recertification

2. Missing and Exploited Children
3. Cultural Diversity
4. Active Shooter Update
5. Riot/Crowd Control

G. Update on Current Hiring Cycle

1. 16 Cadets starting BPOC 22 on January 12, 2015
2. 1 Cadet from last cycle who could not attend BPOC 21 is included.

H. COPS Grant Update

1. 12 new officer positions for 2015 will bring sworn strength to 268.

I. Brief the Advisory Board about the main topics covered during the Training Coordinator's conference held by TCOLE.

1. Of note was the practice of putting extra students into portions of the BPOC as stand-alone courses (e.g.: SFST, CIT.) Although not prohibited, it was discouraged. We will minimize this practice unless necessary.

V. General Comments & Suggestions

- A. Next meeting tentatively scheduled for November 6, 2015. Training Coordinator will confirm date and later in the year.

VI. Meeting Adjourned at 1:55 pm

2015 Training Calendar

Date	Course	Location	Status
January 12	Basic Peace Officer Course (Class #22)	KPD Tactical Firing Range	Open
Wed- Thurs February- March	KPD In-Service <ul style="list-style-type: none"> • CPR Recertification • Missing and Exploited Children • Cultural Diversity • Active Shooter • Riot/Crowd Control 	KPD Tactical Firing Range and Training Room	Closed
TBA	Patrol Rifle Course	KPD Tactical Firing Range	Open
TBA	Patrol Rifle Course	KPD Tactical Firing Range	Open
TBA	Intermediate Child Abuse Investigation	Training Room	Open
TBA	Intermediate Crime Scene Investigation	KPD Tactical Firing Range	Open
TBA	Intermediate Spanish for Law Enforcement	Training Room	Open
TBA	Spanish for Telecommunicators	Training Room	Open
March 27	OC Certification	KPD Tactical Firing Range	Closed
March 30	TASER Certification	KPD Tactical Firing Range	Closed
March 30	ASP Baton Certification	KPD Tactical Firing Range	Closed
June 1	Human Trafficking	KPD Tactical Firing Range	Open
June 2	Below 100	KPD Tactical Firing Range	Open
June 8	Combat Pistol Course	KPD Tactical Firing Range	Open
June 16	Patrol Rifle Course	KPD Tactical Firing Range	Open
June 18	Active Shooter	KPD Tactical Firing Range	Open
June 22	Tactical Shotgun Course	KPD Tactical Firing Range	Open
July 13	Aftermath of a Critical Incident	KPD Tactical Firing Range	Closed
July 14	Fingerprinting and Evidence Processing	KPD Tactical Firing Range	Closed
July 15	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
July 15	First Responder	Training Room	Closed

2015 Training Calendar

July 17	Radar Certification	KPD Tactical Firing Range	Closed
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2014 Training Calendar

Date	Course	Location	Status
January 2	LE Officer Flying Armed	Training Room	Closed
January 13 – July 10	Basic Peace Officer Course (Class #20)	KPD Tactical Firing Range	Open
Wed- Thurs February- March	KPD In-Service <ul style="list-style-type: none"> • OC Recertification • Crime Victims/Family violence • Report Writing • Crime Scene Investigation • Use of Force • Aftermath of a Critical Incident • ASP Recertification • Sane Procedures 	KPD Tactical Firing Range	Closed
February 17	Animal Cruelty Investigations	Training Room	Open
February 18	Animal Cruelty Investigations	Training Room	Open
February 19	Animal Cruelty Investigations	Training Room	Open
March 7	Basic Telecommunicator Course	BCC	Open
March 12	Crisis Communication	BCC	Open
March 14	SFST Practioner	KPD Tactical Firing Range	Closed
March 18	TCIC/NCIC full access	Training Room	Open
March 19	Constitutional Law	Training Room	Closed
March 20	Ethics in Law Enforcement	Training Room	Closed
March 31	Penal Code	Training Room	Closed
April 4	Report Writing – General	Training Room	Closed
April 9	Code of Criminal Procedure	Training Room	Closed
April 15	Mechanics of Arrest	KPD Tactical Firing Range	Closed
April 16	TASER	Training Room	Open
April 16	Int. Spanish for LE	Community Room	Open
April 17	OC Certification	KPD Tactical Firing Range	Closed
April 22	Multiculturalism	Training Room	Closed
April 23	First Aid/CPR	Training Room	Closed

2014 Training Calendar

April 30	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
May 1	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
May 2	Arrest, Search, and Seizure	Training Room	Closed
May 9	TCIC/NCIC less than full access	Training Room	Closed
June 4	Below 100	KPD Tactical Firing Range	Closed
June 5	Human Trafficking	KPD Tactical Firing Range	Closed
June 5	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
June 6	ASP Baton Certification	KPD Tactical Firing Range	Closed
June 9	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
June 10	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
June 11	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
June 12	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
June 16 – December 19	Basic Peace Officer Course (Class #21)	KPD Tactical Firing Range	Open
June 18	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
June 20	Basic Telecommunicator Course	BCC	Open
June 20	Combat Pistol Course	KPD Tactical Firing Range	Open
June 25	Multiculturalism for LE	Training Room	Closed
June 25	Patrol Rifle Course	KPD Tactical Firing Range	Closed
June 25	Crisis Communication	BCC	Open
June 26	Constitutional Law	Training Room	Closed
June 26	Tactical Shotgun Course	KPD Tactical Firing Range	Open
June 27	Active Shooter	KPD Tactical Firing Range	Closed
June 30	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
June 30	Ethics in LE	Training Room	Closed
June 30	Aftermath of a Critical Incident	KPD Tactical Firing Range	Closed
June 30	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed

2014 Training Calendar

June 30	C.R.A.S.H. Reporting and Analysis	Briefing Room	Closed
July 1	TCIC/NCIC less than full access	Training Room	Closed
July 2	TCIC/NCIC full access	Training Room	Closed
July 7	Radar Certification	KPD Tactical Firing Range	Closed
July 8	Collection and Preservation of Evidence	KPD Tactical Firing Range	Closed
July 14	Penal Code	Training Room	Closed
July 17	Family Code	Training Room	Closed
July 17	Patrol Rifle Course	KPD Tactical Firing Range	Closed
July 18	Collection and Preservation of Evidence	KPD Tactical Firing Range	Closed
July 23	Code of Criminal Procedure	Training Room	Closed
July 25	Family Violence	Training Room	Closed
July 25	Patrol Rifle Course	KPD Tactical Firing Range	Open
July 30	Patrol Rifle Course	KPD Tactical Firing Range	Open
July 31	FN 15 Armorer Certification	KPD Tactical Firing Range	Open
July 31	Defensive Tactics	KPD Tactical Firing Range	Open
August 1	OC Certification	KPD Tactical Firing Range	Open
August 6	TASER Certification	KPD Tactical Firing Range	Open
August 7	Patrol Rifle Course	KPD Tactical Firing Range	Closed
August 8	Report Writing – General	Training Room	Closed
August 15	Basic Telecommunicator Course	BCC	Open
August 19	Developing a Winning Mind	KCCC	Open
August 20	Bulletproof Mind and Mental Preparation for Combat	KCCC	Open
August 20	Crisis Communication	BCC	Open
July 1	TCIC/NCIC less than full access	Training Room	Closed
August 25	Techniques of Interview and Interrogation	Training Room	Closed
August 27	Communication and Problem Solving	Training Room	Closed
September 4	Patrol Rifle	KPD Tactical Firing Range	Open

2014 Training Calendar

September 5	TASER Certification	Training Room	Open
September 10	Patrol Rifle	KPD Tactical Firing Range	Open
September 11	TCIC/NCIC less than full access	Training Room	Closed
September 11	ASP Baton Certification	KPD Tactical Firing Range	Closed
September 12	OC Certification	KPD Tactical Firing Range	Closed
October 2	Patrol Rifle	KPD Tactical Firing Range	Closed
October 8	Patrol Rifle	KPD Tactical Firing Range	Open
October 9	Defensive Tactics	Training Room	Closed
October 10	OC Certification	KPD Tactical Firing Range	Closed
October 10	Int. Spanish for Law Enforcement	Training Room	Open
October 15	Ethics for Law Enforment	Training Room	Closed
October 16	Spanish for Telecommunicators	Training Room	Open
October 16	Patrol Rifle Course	KPD Tactical Firing Range	Closed
October 16	Multicultural Awareness	Training Room	Closed
October 23	Identity Theft	KPD Tactical Firing Range	Closed
October 23	Asset Forfeiture	KPD Tactical Firing Range	Closed
October 24	Racial Profiling	KPD Tactical Firing Range	Closed
October 24	Penal Code	KPD Tactical Firing Range	Closed
October 31	Constitutional Law	Training Room	Closed
November 3	Human Trafficking	KPD Tactical Firing Range	Closed
November 4	Below 100	KPD Tactical Firing Range	Closed
November 5	Code of Criminal Procedure	Training Room	Closed
November 7	Family Violence	Training Room	Closed
November 10	Family Code	Training Room	Closed
November 12	Tactical Shotgun Course	KPD Tactical Firing Range	Open
November 12	TASER Certification	Training Room	Open

2014 Training Calendar

November 14	Techniques of Interviewing and Interrogation	Training Room	Closed
November 14	Communication and Problem Solving	Training Room	Closed
November 19	Human Trafficking	KPD Tactical Firing Range	Closed
November 21	Combat Pistol Course	KPD Tactical Firing Range	Open
November 21	Collection and Preservation of Evidence	Training Room	Closed
November 25	LE Flying Armed	Training Room	Closed
November 26	Patrol Rifle Course	KPD Tactical Firing Range	Closed
November 26	General Report Writing	Training Room	Closed
December 4	Intermediate Crime Scene Investigation	KPD Tactical Firing Range	Open
December 8	Collection and Preservation of Evidence	KPD Tactical Firing Range	Closed
December 10	First Responder	KPD Tactical Firing Range	Closed
December 11	Intermediate Crime Scene Investigation	KPD Tactical Firing Range	Open